

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Wednesday August 30, 2017 09:30AM**  
**County Hall Building**  
**Commissioners Conference Room**  
**12 Court Street**  
**Keene, NH 03431**

Present: Commissioners Peter Graves, and Joseph Cartwright, and Commissioner Weed  
Staff: Administrator Coates, Finance Director Trombly, Maplewood Administrator Kindopp, and Assistant County Administrator (ACA) Bouchard.  
 Guests:

At 9:33AM the Chairman opened the meeting and recognized Maplewood Facilities Director Harrison who present Master Agenda Item #519: Fuel Oil RFP Prices.

PROJECT	COMPANY	
<b>County Fuel</b>	Barrows and Fisher	
	<b>BID AMOUNT</b>	<b>2016 Pricing</b>
<b>#2 Fuel (9,500)</b>	Mark up .25 Current price \$1.64	August 2016 \$1.61
<b>#2 Pre-buy (9,500)</b>	Current price \$1.95	August 2016 \$1.755
<b>Diesel (1,000) Summer</b>	Mark up .30 Current price \$1.75	August 2016 \$1.62
<b>Diesel (1,000) Winter</b>	Mark up .40 Current price \$1.75	August 2016 \$1.62

PROJECT	COMPANY	COMPANY	COMPANY
<b>#4 Heating Fuel</b>	Global	Santa Energy	Global
<b>BUDGET \$</b>	<b>BID AMOUNT</b>	<b>BID AMOUNT</b>	<b>2017 Pricing</b>
<b>2018 \$82.00 per barrel</b>	\$79.73	Emailed / spoke with co. did not respond to the RFP	\$72.90
<b>RFP Specified 80,000 gallons</b>	78,120 gallons		84,588
<b>Barrels</b>	1,860		2,014
	\$148,297		\$146,820

**Harrison presented the bid results from the diesel RFP and once again Barrows and Fisher was the only company to respond to the RFP. Commissioner Cartwright moved to accept the bid from Barrows and Fisher for #2 heating oil at cost plus 0.25 cents and diesel fuel at cost plus 0.30 cents for summer diesel and cost plus 0.40 for winter diesel. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.**

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**Harrison then discussed the Maplewood heating fuel costs and said that Global was the only company that bid this year. Following discussion Commissioner Cartwright moved to accept the bid from Global for the 2017 / 2018 heating season. Commissioner Graves seconded the motion and upon vote the motion passed unanimously.**

Administrator Coates then presented the Weekly Operations report

Coates discussed an upcoming meeting concerning the Second Chance housing project and he said that he, Director Trombly, staff from the Department of Corrections, and Southwest Community Services would be meeting to review options for the program and the building.

Coates discussed that the County Hall building is increasing being used by a number of outside organizations. He said that a number of new organizations have contacted him inquiring about the use of the space.

Coates said that that five (5) new dietary staff and other support positions will be starting at Maplewood next week and the new advertising campaign seems to be having a positive effect.

Trombly was then asked to discuss a letter that was received from the State that increases reimbursement funding for assisted living facilities but specifically allocates the increase for wages. She reviewed the letter and brought forth a number of issues that make the implementation of the program very problematic due to restrictions on the targeted positions called out in the memorandum. The increase is set at a \$1.96 per day.

An extended discussion began covering the potential impact of the program and the problems that are entailed in putting the program into effect.

Trombly reviewed a number of conflicting concerns around the program and said that she will need to look at the program in a great deal more detail and report back to the Commissioners.

Coates then presented the amended Keene campus smoking policy and **Commissioner Weed moved to accept the policy as presented. Commissioner Cartwright seconded the motion and upon vote the motion passed unanimously.**

Coates then said that a check for \$50,000.00 has been received from the NH Charitable Foundation for the rebuilding of the windows in Old Courthouse. Approximately \$98,000.00 remains to complete the project.

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**Old Business:**

Commissioner Cartwright asked about the previously discussed investigation of alternative insurance plans for County employees. Trombly said that the investigation has been slowed due to very high claims costs and the potential impact of the “Cadillac Tax” on health insurance.

Commissioner Cartwright asked about the joint City of Keene and County DOJ grant that was discussed at last week’s meeting. Coates will follow-up with the County Attorney and the Sheriff.

Commissioner Weed then discussed a letter received from a constituent concerning an incident involving a weapons incident in Rindge. A discussion about the incident began. Coates will follow-up with the letter writer to determine next steps if any.

The County Census was then reviewed.

**The Weekly Manifest was then reviewed and Commissioner Cartwright moved to accept the Manifest as presented and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.**

**The minutes of August 23, 2017 were then reviewed and Commissioner Weed moved to accept the minutes as presented and was seconded by Commissioner Cartwright. Upon vote the motion passed unanimously.**

The Commissioners calendar was then reviewed.

**At 10:45AM the Commissioners voted unanimously to adjourned to a non-meeting to discuss union matters.**

**At 11:05AM the Commissioners voted unanimously to return to public session.**

**At 11:06AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Cartwright moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting and was seconded by Commissioner Weed. Upon vote the motion passed unanimously. As a result of deliberations in non-public session, no decisions were made and no vote was taken.**

**At 11:34AM the Commissioners voted unanimously to return to public session.**

**At 11:35AM Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Cartwright moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting and was seconded by Commissioner Graves. Upon vote the motion passed unanimously.**

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**As a result of deliberations in non-public session, no decisions were made and no vote was taken.**

**At 11:45AM the Commissioners voted unanimously to return to public session.**

A discussion of hiring and retention was had and a review of past employment County practices was reviewed.

**At 12:12PM there being no further business to discuss, Commissioner Cartwright moved to adjourn the meeting. The motion to adjourn was then seconded by Commissioner Weed and upon vote the motion passed unanimously.**

Respectfully Submitted,  
C. Weed