

CHESHIRE COUNTY SHERIFF'S OFFICE

Application for Employment

Cheshire County Sheriff's Office
12 Court Street
Keene, New Hampshire 03431

Instructions: **Read instructions carefully before proceeding.**

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Application for Position of: _____

PERSONAL HISTORY STATEMENT

Applicant identification:

1. Name _____
(last) (first) (middle)

2. Address _____
(street) (apt #) (city/town, state & zip code)

3. Telephone # _____ 4. Alt Telephone #: _____

5. Place of Birth: _____
(city) (state) (county)

8. Can you legally accept employment in the United States? Yes () No ()

9. Driver's License No. _____ State: _____

10. Email Address: _____

Personal References: Give complete names, address, and phone number for three personal references.

1. Name _____

Address _____
(Street & No) (Town & State) (Zip Code)

Telephone Number _____ Number of Years Known: _____

2. Name _____

Address _____

(Street & No)

(Town & State)

(Zip Code)

Telephone Number _____ Number of Years Known _____

3. Name _____

Address _____

(Street & No)

(Town & State)

(Zip Code)

Telephone Number _____ Number of Years Known _____

Work History: Beginning with your present or most recent job, list all employment held for the past five years, include part-time, temporary or seasonal employment. Include all periods of unemployment. Attach extra pages if necessary. Please indicate if your present position will be jeopardized if contacted.

1. Employer _____

Address _____

(Street & No)

(Town & State)

Telephone Number _____ Job Title _____

Supervisor _____ Name a Co-Worker _____

Date Started _____ Date Left _____

Reason for Leaving _____

2. Employer _____

Address _____

(Street & No)

(Town & State)

Telephone No _____ Job Title _____

Supervisor _____ Name a Co-Worker _____

Date Started _____ Date Left _____

Reason for Leaving _____

3. Employer _____

Address _____
(Street & No) (Town & State)

Telephone No _____ Job Title _____

Supervisor _____ Name a Co-Worker _____

Date Started _____ Date Left _____

Reason for Leaving _____

Military Record:

1. Have you ever served in the U.S. Armed Forces? Yes () No ()

2. Date of Service: From _____ To _____

Branch _____ Unit _____

Military Service No _____ Highest Rank Held _____

Type of Discharge _____

3. Were you ever disciplined while in the military (include; court-martial, captain's masts, company punishment, etc.)? Yes () No ()

Charge _____ Agency _____

Date _____ Age at the Time _____

Disposition _____

Charge _____ Agency _____

Date _____ Age at the Time _____

Disposition _____

Charge _____ Agency _____

Date _____ Age at the Time _____

Disposition _____

If you received a discharge other than **HONORABLE**, give complete details _____

Education:

High School: _____

Address: _____
(Street & No) (Town & State)

Graduated: Yes () No () GED: Yes () No ()

College/University: _____

Address: _____
(Street & No) (Town & State)

Units Completed _____ Major/Minor _____

Degree: Yes () No ()

College/University: _____

Address: _____
(Street & No) (Town & State)

Units Completed _____ Major/Minor _____

Degree: Yes () No ()

List any other schools attended (trade, vocational, business, etc.): _____

Special Qualifications and Skills:

1. List any special licenses you hold, (pilot, radio operator, scuba, etc.):

Licensing Authority: _____

Expiration Date: _____

Licensing Authority: _____

Expiration Date: _____

Licensing Authority: _____

Expiration Date: _____

2. List any specialized machinery or equipment you can operate: _____

3. If you are fluent in a foreign language, indicate your degree of fluency:

Spanish () French () Italian () Name Other: _____

	Fair	Good	Excellent
Reading	()	()	()
Speaking	()	()	()
Understanding	()	()	()
Writing	()	()	()

4. List any other special skills or qualifications you may possess: _____

ALL APPLICANTS:

1. Can you legally accept employment in the United States ___ **Yes** ___ **No**
2. Have you ever been convicted of a Felony? ___ **Yes** ___ **No**
3. Have you ever been convicted of any crime
of which domestic violence was an element? ___ **Yes** ___ **No**
5. Are you 18 years old or older? ___ **Yes** ___ **No**

FOR COMMUNICATIONS SPECIALIST/OFFICE STAFF ONLY:

Typing skills: _____ WPM

Note: if applying for Police Communications Specialist/Office Staff, the above question **MUST** be completed.

APPLICANT'S STATEMENT:

I hereby certify that there are no willful misrepresentations, omissions, or falsifications in the foregoing statements and answers to all questions. I am fully aware that any such misrepresentations, omissions, or falsifications will be grounds for immediate rejection or termination of employment. This application will be considered active for one year.

Date _____
Applicants Signature

APPLICANT'S AGREEMENT:

I hereby grant permission to the Cheshire County Sheriff's Office to investigate my references and to secure additional information about me as it relates to the position I am applying for and release said County and its authorized representative from any and all liability resulting from such investigation as well as all other persons, corporations or organizations for furnishing such information.

Date _____
Applicants Signature

Please return application to: Cheshire County Sheriff's Office
Attn: Recruitment
12 Court Street
Keene, NH 03431

Your application may include a cover letter and resume.