

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Wednesday, June 18, 2014 9:30AM**  
Department of Corrections  
825 Marlboro Road  
Keene, NH 03431

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**PRESENT:** Commissioners Pratt, Rogers, and Zerba

**STAFF:** County Administrator Wozmak, Director of Finance Trombly

**GUESTS:** Maplewood Task Force Chair, John Hoffman

**At 09:30AM** – Commissioner Pratt opened the meeting and recognized Chris Babcock, Grants Management Assistant who solicited support for the renewal of the Victim Witness Grant from the NH Dept of Justice in the amount of \$25,000.00. **A motion was made to authorize renewal of the grant by Commissioner Zerba, seconded by Commissioner Pratt and the motion passed unanimously.**

**At 9:32AM the Commissioners moved into non-public session to discuss a matter of personnel. Pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Pratt moved to go into non-public session to discuss the dismissal, promotion or compensation of a public employee or the disciplining of such employee, without that employee having requested an open meeting. Commissioner Zerba seconded the motion and upon vote the motion passed unanimously.**

**As a result of their deliberations, a decision was reached and a vote taken that S.R. be granted a Commissioners' Leave of Absence until July 4<sup>th</sup>, said leave to take effect immediately. Moved by Zerba, seconded by Pratt, voted unanimously. The Commissioners voted return to public session at 9:35AM.**

Chairman Pratt recognized County Administrator Wozmak for the purpose of providing the weekly operational update. Wozmak said that he expects the ProShare distribution should be approximately \$1.75 million, arriving within the next few days. He apprised the Board of the Grand Opening ceremony for the new courthouse scheduled for September 12<sup>th</sup> at 2:00PM. He advised the Board of his vacation plans. Wozmak spent some time discussing the status of the tenant at the county farm and relayed his conversations held with the delegation farm committee. He proposed a date of August 18<sup>th</sup> for the Delegation meeting to amend the budget and will get approval of this date from leadership. The Board discussed their desire to have the Delegation receive the Maplewood Task Force report as soon as the financial feasibility portion is completed. Wozmak said that he expected this work to be completed by the beginning of July so that the Delegation has a month to review the recommendations made by the Task Force. The Commissioners felt that we should allocate \$40,000.00 to fund some additional pre-study architectural/design work and to fund public input sessions regarding Maplewood. This will be brought up in August when the budget is amended.

Chair of the Task Force, John Hoffman, spoke to the Commissioners to update them on the recent Task Force meeting and to present them with his final draft of the Task Force report for their comment. They made some suggestions regarding minor edits and **Commissioner Rogers moved to accept the report and to forward it to the Delegation, seconded by Commissioner Zerba, voted unanimously.** Commissioner Pratt stated that the County was profoundly grateful to Mr. Hoffman for the time, research and effort that he put into the work of the Task Force. This will continue to be a significant discussion and the Commissioners urged Mr. Hoffman to remain involved to every extent possible.

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The Commissioners reviewed the tracking list and all open items thereon without change or comment.

The Weekly Census was reviewed and the federal holds at the jail was highlighted.

The Commissioners reviewed the manifest and **Commissioner Zerba moved to accept the manifest as presented and the motion was seconded by Commissioner Rogers. Upon vote the motion passed unanimously.**

**The Commissioners then reviewed the minutes of June 18, 2014 and Commissioner Rogers moved to accept the minutes as presented. Commissioner Zerba seconded the motion and upon vote the motion passed unanimously.**

The Commissioners then reviewed the Commissioners Calendar.

The Commissioners then met with a citizen, Steve Bergen, who had complaints regarding his recent stay at the county jail. The Commissioners discussed a variety of issues with Mr. Bergen but were not convinced that any specific action was warranted under the circumstances.

**At 11:29AM, pursuant to RSA 91-A (II) (a), (b) and (c), Commissioner Pratt moved to go into non-public session to discuss a matter, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, without that person having requested an open meeting. The motion was approved upon a roll call of the Commissioners.**

**As a result of deliberations in non-public session, a decision was reached and a vote taken to dispatch a letter from the Commissioners regarding compliance with the terms and conditions of the farm lease. The Commissioners unanimously voted to return to public session at 11:40AM.**

**At 11:56AM there being no further business to discuss, Commissioner Zerba moved to adjourn the meeting. The motion seconded by Commissioner Rogers and upon vote the motion passed unanimously.**

Respectfully Submitted,

R Zerba, Clerk