

MINUTES
Cheshire County Commissioners Meeting
Wednesday February 6, 2019 09:30AM
County Hall Building
Stillman Rogers Conference Room
12 Court Street, Keene, NH 03431

Present: Commissioners, Charles (Chuck) Weed, John (Jack) Wozmak (Absent with notice Robert (Bob) Englund)

Staff: County Administrator Coates, Finance Director Trombly, IT Director Hummel, and Assistant County Administrator Bouchard

Guest(s):

At 9:30AM The Chairman opened the meeting and recognized Bouchard who presented the final Bensonwood Community Development Block Grant (CDBG) close-out documents for the grant that was awarded for economic development purposes for \$500,000.00 in 2017 and that successfully closed-out at the end of 2018.

The Commissioners reviewed the documentation and then signed the closeout documents.

At 9:38AM Commissioner Weed moved to enter a non-public session pursuant to RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. Commissioner Englund seconded the motion. Upon vote the motion passed unanimously.

As a result of discussions in non-public session the Commissioners approved R. H. to be granted repayment forgiveness for indebtedness related to health insurance costs. Upon vote the Commissioner voted unanimously to approve the request.

At 9:55AM the Commissioners voted unanimously to return to public session.

Master Agenda Item #650: Disposal of Asset Request was then taken-up and the IT Director made a request to dispose of an asset valued at over \$300.00 without open bidding. Hummel said that because the equipment (an old IBM Power Server) is so specialized, it is more effective and results in better bids to contact hardware refurbishment companies directly. He said that he did an extensive amount of due-diligence and research and identified three companies in the U. S. that specialize in this equipment. He explained that two of the three companies that he contacted submitted bids one at \$500.00 which is the amount that similar units are actively selling for in used online markets and a second bid at \$700.00 with the vendor paying shipping which will be a considerable expense given the size and weight of the unit.

Following questions Commissioner Englund moved to authorize sale of the server for \$700.00 to Flagship Technologies of Hamel, Minnesota. Commissioner Weed seconded the motion and upon vote the motion passed unanimously.

At 10:03AM Commissioner Englund moved to enter a non-meeting to discuss a union matter. Commissioner Weed seconded the motion and upon vote the motion passed unanimously.

At 10:36AM the Commissioners voted unanimously to return to public session.

Master Agenda Item #648: Grants Policy Update – Bouchard presented the newly revised County Grants Policy Document that was discussed last week and the Commissioners reviewed the changes.

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Following review and questions **Commissioner Weed moved to accept the new County Grants Policy document as presented and Englund seconded the acceptance of the revised policy. Upon vote the motion passed unanimously.**

Administrator Coates recognized and presented the Weekly Operations Report

- Coates discussed the census at Maplewood and the Department of Corrections. An extended discussion of the healthcare workforce in the area began and the need for more Licensed Nursing Assistants was covered.
- Coates said that the Greater Keene Intermodal Transportation Center Kickoff will be held on Monday February 11th at 10:30AM.
- Coates then said that a meeting with the City of Keene, the Sheriff's department will be held in the near future to discuss how to fill the Drug Task vacancies and to identify possible funding for a individual who is able to join the Task Force.
- On Monday March 4th, Keene State College is having a Legislative Breakfast from 8:00am – 9:30am. The Commissioners are invited.
- The Red Barn at on the Maplewood campus was examined last Thursday with DEW Construction. Structural dimensions have been forwarded to help determine a rehabilitation budget for the building. A discussion of the possible uses of the facility was covered.
- Coates attended a Right-to-Know meeting held yesterday evening at the City of Keene and said that it was very interesting and offered to have Keene State students come to the County to discuss right-to-know laws, issues, and procedures.
- The Commissioners were reminded that that next week's meeting that will be held at the Department of Corrections will begin at 8:30am, as will all of the meetings for the rest of the year.

Old Business:

An extended discussion arose concerning the current budget process and evolved into a conversation concerning police services for County towns and the associated costs.

A second discussion began about the 2019 budget process and Trombly discussed the current budget status and reviewed possible changes in the proposed budget that the Executive Committee is reviewing.

New Business:

The minutes of January 30, 2018 were then reviewed Commissioner Wozmak moved to accept the minutes as amended and was seconded by Commissioner Weed. Upon vote the motion passed unanimously.

The Weekly Census was then reviewed.

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The Weekly Manifest was then reviewed, and **Commissioner Wozmak moved to accept the Manifest as presented and was seconded by Commissioner Englund, upon vote the motion passed unanimously.**

The calendar was then reviewed.

General Discussion: None

At 12:26PM there being no further business to discuss, Commissioner Englund moved to adjourn the meeting. The motion to adjourn was seconded by Commissioner Wozmak and upon vote the motion passed unanimously.

Respectfully Submitted,

R. Englund, Clerk