

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Wednesday, July 17, 2019**  
**County Hall Building**  
**Stillman Rogers Conference Room**  
**12 Court Street, Keene, NH 03431**

**Present:** Commissioners: John Wozmak and Robert Englund (Charles Weed absent w/ notice)

**Staff:** County Administrator Coates, Finance Director Trombly, and Assistant County Administrator Bouchard

**Guest(s):**

At 8:30AM Vice-Chairman Wozmak opened the meeting and recognized the County Administrator to discuss Master Agenda Item #694: Preparation for Department of Health and Human Services (DHHS) Commissioner Myers Visit on July 24<sup>th</sup>. Coates reviewed the list of people who will be invited to the meeting to discuss and review the future plans for the Integrated Delivery Networks (IDN) throughout the State and to be able to better understand the alternatives for funding moving forward pass the 2020 grant funding termination date. One of the goals is to be able to craft a sustainability plan for services if the grants are not renewed.

A discussion concerning the long-term future of the health services in the County was reviewed and the agenda for the upcoming Executive Committee and the Delegation meeting in late July and early August were discussed at some length.

Coates then said that the nursing department at the Department of Corrections (DOC) is being restructured due to recent resignation within the department and the changing needs of the facility. A review of the compensation and composition of the staffing was covered.

Coates then said that the Delegation Executive committee will meet on July 29<sup>th</sup> at 10:00am in the conference room to prepare for the mid-year budget review meeting that will take place on Monday August 12<sup>th</sup> at 7:00PM in Delegation Hall.

Coates then related that heat prostration has affected three staff members at the nursing home in the past week. He explained that a number of steps have been taken to relieve the situation including rerouting some HVAC ducting and supplying the staff with cold fluids that contain electrolytes, fresh fruit, a cooling room, and other items to ensure that staff and residents are as comfortable as possible during the present extreme heat that the area is experiencing. He said that the Safety Officer has been very involved in assisting the staff and has tried to make sure that everyone is aware of the options to avoid heat exhaustion.

Coates then related that the August meeting of New Hampshire Association of Counties (NHAC) will have a presentation of the Commissioners "Call-to-Arms" letter on the agenda. Commissioner Wozmak will present the letter during the meeting and the three Commissioners will be available for questions.

A discussion concerning the September NHAC meeting that will be held in Cheshire County began. It was decided that the meeting must be held at the DOC instead of downtown due to the lack of parking and kitchen facilities that are required to host the event. Coates will confer with the DOC Superintendent on this meeting.

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Coates the said that an appeal to the personnel committee will be scheduled in the coming weeks for a previously terminated staff member who has requested the hearing.

Coates will be attending a meeting at SAU 29 at 10:30am on Monday that will highlight the Counties involvement with the Restorative Justice program and how it could pertain to the school system.

Old Business: None

New Business: None

The Weekly Census was then reviewed and the report was accepted as informational.

Coates said that he will be traveling to Burlington VT next week with the Federal Liaison Officer from the jail to visit with the Federal Marshall's office as they did previously about two years ago.

**The Weekly Manifest was then reviewed, and Commissioner Englund moved to accept the Manifest as presented and was seconded by Commissioner Wozmak, upon vote the motion passed unanimously.**

**The minutes of July 10, 2019 were then reviewed and Commissioner Englund moved to accept the minutes as amended and was seconded by Commissioner Wozmak. Upon vote the motion passed unanimously.**

**The calendar was then reviewed and no changes were noted.**

**At 10:20AM there being no further business to discuss, Commissioner Englund moved to adjourn the meeting. The motion to adjourn was seconded by Commissioner Wozmak and upon vote the motion passed unanimously.**

Respectfully Submitted,  
R. Englund, Clerk