

**MINUTES**  
**Cheshire County Commissioners Meeting**  
**Wednesday, April 17, 2020**  
**County Hall Pursuant to Emergency Order #12 Pursuant to Executive Order 2020-04**  
**This meeting will be conducted electronically.**

**Conference Call Information**  
**Phone Call-in Number:** +1 646 558 8656  
**Meeting ID:** 409 748 8803  
**Building**

**Present:** Commissioners: Jack Wozmak, and Robert Englund  
**Staff:** County Administrator Coates, Director of Finance Trombly, and Assistant County Administrator Bouchard.  
**Guests:**

At 12:11PM Commissioner Wozmak opened the meeting and a roll-call of the Commissioners attending the meeting was conducted by County Administrator Coates. Commissioners Wozmak, and Englund responded as “present”.

**Commissioner Wozmak then moved to conduct this meeting as an emergency meeting under the relevant provisions of NH RSA 91-A, and consistent with the recommendations contained in Executive Order 2020-04 Order 12 issued by Governor Sununu. Commissioner Englund seconded the motion and upon roll-call vote the motion passed unanimously.**

**Emergency Order #12 Pursuant to Executive Order 2020-04**  
**Temporary modification of public access to meetings under RSA 91-A**  
**Pursuant to Section 18 of Executive Order 2020-04 it is hereby ordered, effective immediately, that:**

1. Pursuant to Executive Order 2020-04, paragraph 8 provides: "State and local government bodies are permitted and encouraged to utilize the emergency meeting provisions of RSA 91-A to conduct meetings through electronic means while preserving, to the extent feasible, the public's right to notice of such meetings and ability to observe and listen contemporaneously."
2. Pursuant to Emergency Order #2 issued pursuant to Executive Order 2020-04, gatherings of fifty people or more are prohibited.
3. To implement these orders and recommendations, the requirement in RSA 91-A:2, III (b), that a quorum of a public body be physically present unless immediate action is imperative, is waived for the duration of the State of Emergency declared in Executive Order 2020-04.
4. To further implement these orders and recommendations, the requirement in RSA 91-A:2, III(c), that each part of a meeting of a public body be audible or otherwise discernible to the public "at the location specified in the meeting notice as the location of the meeting," is waived for the duration of the State of Emergency declared in Executive Order 2020-04 so long as the public body:

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- a) Provides public access to the meeting by telephone, with additional access possibilities by video or other electronic means;
- b) Provides public notice of the necessary information for accessing the meeting;
- c) Provides a mechanism for the public to alert the public body during the meeting if there are problems with access; and
- d) Adjourns the meeting if the public is unable to access the meeting.

Coates then outlined the rules of the meeting;

1. Public has an opportunity at the beginning of the Commissioners Meeting under “Public Comment” to speak. Community input will not be allowed after that point, unless recognized and allowed by the Chair of the Commissioners.
2. All votes will be Roll Call and when recognized, we are asking that you re-state your name and yes or no.
3. If you have a question or motion that you would like to ask to put forward, please state the following, “Mr. Chair, Commissioner (your name) has a question or motion”.
4. If you are having issue hearing the call, please text or call the County Administrator at 603-313-9002.
5. Please mute your phones so background noise won’t interfere with the meeting.
6. This meeting has been posted on our website so that the community, department heads and media can listen into the meeting.
7. This meeting is utilizing a Zoom Platform so listeners can join us via audio or audio/visual.

Coates said that the Town Hall meeting with State yesterday produced that following information. Monies from the State that will provide \$300.00 per week for full-time nursing home employees (30 hours or greater) and \$150.00 for part-time.

Coates reviewed the administrative rules that will need to be followed to receive payments.

A very lengthy discussion began concerning the various aspects of the plan including who is covered and how the program will be administrated, tracked, and accounted for by the County.

A discussion of what the impact on the staff at the Department of Corrections was began and it was discussed that because the monies for the nursing home are coming from Medicare it is not applicable to non-nursing home staff.

***From the Commissioner meeting on Wednesday April 15<sup>th</sup>, Commissioner Englund then moved to implement the emergency hazard pay plan for MNH at 6.00 per hr. or 4.00 per hr. if***

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*the State implements a healthcare staff payment plan, and \$6.00 per for the Department of Corrections staff that are engaged in quarantine duties for inmates at the DOC. Upon roll-call vote the motion passed unanimously.*

**At 12:58PM there being no further public business to discuss, Commissioner Englund moved to adjourn until noon and was seconded by Commissioner Wozmak and upon roll-call vote the motion passed unanimously.**

Minutes recorded by:

R. Bouchard, Assistant County Administrator

Reviewed and submitted by:

R. Englund, Clerk