

MINUTES
Cheshire County Commissioners Meeting
Wednesday, April 21, 2021
County Hall Pursuant to Emergency Order #12 Pursuant to Executive Order 2020-04
This meeting will be conducted electronically.

Conference Call Information

Phone Call-in Number: +1 646 558 8656

Meeting ID: 409 748 8803

Pin #: 6031233

Present: Commissioners: Jack Wozmak, Robert Englund, and Terry Clark

Staff: County Administrator Coates, Finance Director Trombly, HR Director May, Maplewood Facilities Director Harrison, American Rescue Plan (ARP) Project Manager Pearson, Assistant County Administrator Bouchard.

Guest(s): Jessica Leandri Executive Director, Region 1 IDN

At 8:30 AM, Commissioner Englund opened the meeting, and County Administrator Coates conducted a roll-call of the Commissioners attending the meeting. Commissioners Englund and Clark responded as "present."

Commissioner Wozmak then moved to conduct this meeting as an emergency meeting under the relevant provisions of NH RSA 91-A and consistent with the recommendations contained in Executive Order 2020-04 Order 12 issued by Governor Sununu. Commissioner Englund seconded the motion, and upon roll-call vote, the motion passed unanimously.

Emergency Order #12 Pursuant to Executive Order 2020-04 Temporary modification of public access to meetings under RSA 91-A Pursuant to Section 18 of Executive Order 2020-04, it is hereby ordered, effective immediately, that:

1. Pursuant to Executive Order 2020-04, paragraph 8 provides: "State and local government bodies are permitted and encouraged to utilize the emergency meeting provisions of RSA 91-A to conduct meetings through electronic means while preserving, to the extent feasible, the public's right to notice of such meetings and ability to observe and listen contemporaneously."
2. Pursuant to Emergency Order #2 issued pursuant to Executive Order 2020-04, gatherings of fifty people or more are prohibited.
3. To implement these orders and recommendations, the requirement in RSA 91-A:2, II 1 (b), that a quorum of a public body be physically present unless immediate action is imperative, is waived for the duration of the State of Emergency declared in Executive Order 2020-04.
4. To further implement these orders and recommendations, the requirement in RSA 91-A:2, II 1 (c), that each part of a meeting of a public body is audible or otherwise discernible to the public "at the location specified in the meeting notice as the location of the meeting," is waived for the duration of the State of Emergency declared in Executive Order 2020-04 so long as the public body:
 - Provides public access to the meeting by telephone, with additional access possibilities by
 - video or other electronic means.
 - Provides public notice of the necessary information for accessing the meeting.

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- Provides a mechanism for the public to alert the public body during the meeting if there are problems with access; and
- Adjourns the session if the public is unable to access the meeting.

Coates then outlined the rules of the meeting.

1. The public has an opportunity at the beginning of the Commissioners Meeting under "Public Comment" to speak. Community input will not be allowed after that point unless recognized and allowed by the Chair of the Commissioners.
2. All votes will be Roll Call, and when recognized, we are asking that you re-state your name and yes or no
3. If you have a question or motion that you would like to ask to put forward, please state the following, "Mr. Chair, Commissioner (your name) has a question or motion."
4. If you are having issues hearing the call, please text or call the County Administrator at 603-313-9002.
5. Please mute your phones so background noise won't interfere with the meeting.
6. This meeting has been posted on our website so that the Community, department heads, and media can listen to the meeting.
7. This meeting is utilizing a Zoom Platform so listeners can join us via audio or audio/visual.

At 8:32, AM the Chair opened the meeting and recognized Bruce Harrison to discuss Master Agenda Item #878: Semi-Annual Report – Maplewood Facilities. Harrison provided the following report and answered the Commissioners question that arose.

(At 8:34 AM, Commissioner Wozmak joined the meeting.)

MNH Facilities report to the Commissioners
Covering Q4 FY20 & Q1 FY21

Accomplishments

Q4 2020

- Quarterly Btu report to Kolher Energy
- ALF Building power cut over to the new electrical room
- RTU-1 and HRU-1 dismantled and removed from the roof
- RTU's and ERU's for phase 3 & 4 placed on the roof
- Wireless panic buttons installed on the addition side of the building
- Punch list inspections of phase 3 on the renovated side completed
- Parade held for the residents – Sheriff's Dept., Westmoreland Fire Dept. and family's took part - very well received by the residents

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- Balancing a lot of work in the occupied side of the building to keep the project on track
- Elevator parts shipped – determined to hold off on the repairs until spring due to covid
- Mike Egan assisting with UPS replacement in Keene for dispatch
- Commissioning of the new RTU / ERU's took place
- Chris arranged for us to donate a refrigerator and steam table to the community kitchen
- 12/7 Moved residents into the renovated phase 3 space and cleared out the phase 4 space for construction to take it over
- 12/10 In-Suite system – lost control / contact with all the t-stats in the resident rooms. After several weeks working with the contractor I reached out to Rob Hummel who was able to determine the cause and got us back on line
- Tree removal was completed along the brook and driveway
- Duct work in the laundry was completed after hours

Q1 2021

- Quarterly report sent to Kohler Energy
- Staff received vaccinations
- Propane boilers were PM'd
- Biomass boiler shut down and cleaned – brought back on line
- Working through some issues with biomass fuel build up on the sides of the silo
- By weekly safety walk through start with Kathryn and Julie Kroupa
- Moved part of Activities and OT/PT out of the 1978 side of the building to allow DEW to take it over for renovation
- Completed the RFP process and replaced the Escapes with Foresters
- Moved the staff Café into its permanent home – still using meeting room for dining
- CAT on site for all day generator testing – additional programming and testing to come
- Contract signed with Countryside to take over fire alarm monitoring from KMA
- Multiple meetings with DEW on renovation process for elevator lobbies on each floor
- Met with Stanley Elevator to set up the repairs to begin in April

All completed while maintaining day to day operations, inspections, documentation, punch lists, installing construction barriers, etc.

Concerns

- For the continued good health of the Facilities staff both physically and mentally as the Covid-19 pandemic goes on
- Impact of the elevator repair on the staff and facilities on the ground floor

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- Impact to the residents and staff from lack of access to the patio area with the warm weather - limited safe space available outside

Budget

Account - Q4 2020	2020 Budget	Dec. Actual	YTD Actual	Budget Balance	Percent Remain
P/R Staff MNH	\$346,050	\$31,273	\$348,222	-\$2,172	-0.63%
P/R Overtime MNH	\$8,500	\$612	\$5,800	\$2,700	31.76%
Outside Services MNH	\$140,445	\$16,603	\$82,778	\$57,667	41.06%
Supplies MNH	\$9,500	\$61	\$3,180	\$6,320	66.52%
Electricity MNH	\$167,650	\$14,368	\$213,562	-\$45,912	-27.39%
Gas/LPG MNH	\$83,174	\$2,144	\$26,914	\$56,260	67.64%
Fuel - Bio / Diesel MNH	\$120,200	\$21,302	\$86,766	\$33,434	27.82%
Auto Repair MNH	\$7,500	\$605	\$8,023	-\$523	-6.98%
Building Repair MNH	\$35,000	\$2,192	\$37,755	-\$2,755	-7.87%
<u>Equipment Repair MNH</u>	<u>\$25,000</u>	<u>\$1,687</u>	<u>\$23,212</u>	<u>\$1,788</u>	<u>7.15%</u>
Total MNH Facilities	\$1,160,697	\$111,582	\$1,089,337	\$71,360	6.15%

Account - Q1 2021	2021 Budget	March Actual	YTD Actual	Budget Balance	Percent Remain
P/R Staff MNH	\$354,351	\$27,353	\$86,042	\$268,309	75.72%
P/R Overtime MNH	\$8,500	\$364	\$1,497	\$7,003	82.39%
Outside Services MNH	\$129,589	\$6,568	\$19,616	\$109,973	84.86%
Supplies MNH	\$9,500	\$239	\$1,589	\$7,911	83.27%
Electricity MNH	\$250,000	\$38	\$32,633	\$217,367	86.95%
Gas/LPG MNH	\$63,000	\$2,501	\$9,529	\$53,471	84.87%
Fuel - Biomass MNH	\$104,400	\$9,525	\$25,746	\$78,654	75.34%
Auto Repair MNH	\$6,500	\$27	\$1,729	\$4,771	73.40%
Building Repair	\$35,000	\$3,533	\$5,876	\$29,124	83.21%

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MNH					
<u>Equipment Repair</u>					
<u>MNH</u>	\$25,000	\$1,149	\$1,803	\$23,197	92.79%
Total MNH					
Facilities	\$1,223,449	\$68,956	\$239,833	\$983,616	80.40%

Renewable Energy Credits (REC)

Q4 FY20 Original report 395 REC @ \$24.25 = \$9,578.75 – 10% commission \$8,620.88
 Q4 FY20 Additional 117 REC @ \$24.25 = \$2,837.25 – 10% commission \$2,553.53
 FY2020 Estimated Total 1,103 RECs \$24,072.97
 Q1 FY21 Data sent to Kohler Energy

Looking Forward

- Spring clean-up
- Moving Residents into the last renovated side of the old building
- Construction to be complete and our building and grounds back to "normal"

Sincerely,



Bruce Harrison

Coates asked questions concerning the tree clean-up and the progress of re-installing the elevator that needed to be rehabbed. He also asked about how the final punch list was being addressed. Harrison said that the DEW personnel are working on the punch list daily and are making good process. He noted that some of the new toilets need to be re-installed to fix some leaks that resulted from incorrect initial installations.

In response to a question, Harrison said that the main work on the building should be complete by the end of May. Following that phase, the grounds clean-up and other exterior work will be addressed.

Leandri was then recognized to discuss Master Agenda Item #879: Report from the Executive Director of the Region 1 Integrated Delivery Network on the organization's status as it prepares to close operations.

Leandri provided a high-level overview of the program's genesis and then offered a presentation of data and the narrative that further expanded the information contained in the data.

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The following slides highlight portions of the presentation.

She spoke to the standardization of comprehensive patient screening across multiple medical disciplines and the success that the program has achieved.

A discussion of how the screenings were accomplished was covered, and the length of time needed to complete the screenings was discussed as being about seven to eight minutes.

Further conversations concerning the funding and results of the grant were discussed, and the successes and near misses were covered.

The sustainability of projects and programs was discussed, and several examples were highlighted.



New Hampshire DSRIP Overview

- Overarching goals for the Delivery System Reform Incentive Program (DSRIP):
 - Transform the system of care across the state for those Medicaid Members with behavioral health issues
 - Deliver integrated physical and behavioral health care that better addresses the full range of the individual's needs
 - Expand capacity to address emerging and ongoing behavioral health needs in an appropriate setting
 - Reduce gaps in care during transitions across care settings by improving coordination across providers and linking Medicaid beneficiaries with community supports
 - Shift payment methodology from volume to value for 50% of Medicaid members by 2020 through the establishment of Alternative Payment Models
 - Spread transformation best practices to all patients regardless of payer; shift total system from volume to value to provide the right care to the right patient at the right time every time
 - Partner with Managed Care Organizations to align provision of localized care management services; IDNs targeted to serve as "Certified Designated Local Care Management Entities" in new Medicaid Care Management Services contract

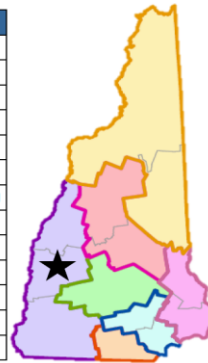
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Region 1 Overview

Cities and Towns in Proposed IDN #1				
Acworth	Fitzwilliam	Keene	Orford	Sutton
Alstead	Francestown	Langdon	Peterborough	Swansey
Antrim	Gilsum	Lebanon	Piermont	Temple
Bennington	Goshen	Lempster	Plainfield	Troy
Canaan	Grafton	Lyme	Richmond	Unity
Charlestown	Grantham	Marlborough	Rindge	Walpole
Chesterfield	Greenfield	Marlow	Roxbury	Westmoreland
Claremont	Greenville	Nelson	Sharon	Wilmot
Cornish	Hancock	New Ipswich	Springfield	Winchester
Croydon	Hanover	New London	Stoddard	
Dorchester	Harrisville	Newbury	Sullivan	
Dublin	Hinsdale	Newport	Sunapee	
Enfield	Jaffrey	Orange	Surry	



Cheshire County Funded IDN Partners



Project Partners:

- Cheshire Medical Center
- Monadnock Family Services
- Monadnock Collaborative
- Monadnock Community Hospital

Support and Referral

Partners:

- Servicelink (Monadnock Collaborative)
- Southwestern Community Services
- Home Healthcare, Hospice & Community Services
- Monadnock Area Peer Recovery Support Agency
- Crotched Mountain Community Services
- Keene Serenity Center
- Reality Check
- Planned Parenthood of Northern New England
- Antioch University
- Phoenix House



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Supporting Program with Health Information Technology

Secure EHR: Established and met goal to bring all partners up to minimum threshold for secure data storage, use of EHRs, and patient privacy

Patient Privacy: Navigated privacy challenges of Behavioral Health Integration – Working with other IDNs and UNH Law, we established standard pathway for lawful exchange of sensitive information and worked with all Partners to: Establish Data Sharing Agreements; Update releases of information (ROI) and Notices of Privacy Policies (NPP); Revisit processes for disclosure of sensitive information; and, Train staff widely

Information Sharing: Supported information sharing for care coordination with currently available technology: In 2016 that was Direct Secure Messaging (21 Partners capable) supplemented with Shared Care Plans accessed in CMT (11 Partners Capable)

Event Notification: Implemented event notification from 5 hospitals to 15 receiving Partners

Closed Loop Referral: Began rollout of UniteUs with engagement of 40+ Partners

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Executive Summary

IDN-1 Partners substantially improved...

- Comprehensive screening: >17,000 comprehensive screens!
- Screening follow up: >6,800 follow ups to positive SUD and Depression screens!
- Community Mental Health Center First Follow-up Visit Timeliness –and- First Psychiatrist Visit Timeliness
- Follow-up After Emergency Department Visit for Alcohol and Other Drug Dependence
- Risk of Continued Opioid Use with at least 15 days of prescription opioids in a 30-day period
- Screening for USPSTF recommended areas of Female intimate partner violence; High blood pressure; Lipid disorders; Adolescent tobacco use; Adult obesity; and, Childhood obesity
- Mental Health Focused HEDIS measures
- Adolescent (Age 12-21) Well-Care Visits

IDN-1 Partners modestly improved...

- Frequent Emergency Department Use in the BH Population
- Potentially Avoidable Emergency Department Visits rate for Behavioral Health Population
- Controlling High Blood Pressure and Comprehensive Diabetes Care (HbA1c Control <8.0%) among BH population
- Engagement of Alcohol and Other Drug Dependence Treatment
- Tobacco Screening and Cessation

IDN-1 Partners did not improve...

- Follow-up After Emergency Department Visit –or- Hospitalization for Mental Illness Within 7 and 30 Days
- Readmission to Any Hospital for Any Cause by Adult BH Population Within 30 Days
- Initiation of Alcohol and Other Drug Dependence Treatment
- Patient experience of care

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The Work Ahead

People:

Sustain bridge roles that support care integration
Continue to draw on peer collaboration established under IDN

Process

'Systemize' screening and referral processes as standard practice throughout all organizations
Continue to conduct shared care planning sessions for highly complex patients
Take forward the learning from 3 community pilots
Periodically refresh cross-training
Continue transparent Clinical Quality Reporting coupled with clinical quality improvement and alternative payment

Technology

Prevent backsliding with Patient Privacy progress – especially regarding BH care coordination
Improve information sharing using tools at hand: Direct Messaging, Query-based exchange, CMT, and UniteUs

Payment

Engage with Value Based Purchasing and Accountable Care with public and private payers
Continue to push on Payers to address workforce attraction and retention through payment

Overall

Continue to spread the demonstration models to other parts of all Partner organizations

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The Commissioners thanked Leandri for her presentation, and Pearson was then recognized to discuss Master Agenda Item #880: Bi-Weekly Update American Rescue Plan Act (ARPA) – W. Pearson

Pearson said that new Congressional funding for County's was covered in a recent call with the state congressional and senatorial staffs, and that funding for the Cupola project for the 1858 building was submitted for review and for consideration for funding.

He said that several County's are submitting projects such as red list bridges and are asking for assistance from funds potentially covered in the American Jobs plan if it moves forward.

He said that he has been meeting with local community members and organizations about the ARPA program and to help him understanding everyone's priorities and needs.

It was stated that a clearinghouse process could be established with the municipalities, schools, and families being involved so that all ideas and projects could be considered.

The Commissioners asked several questions about how the County will determine who is funded and at what level. He said that a similar format to the funding of outside agencies could be followed.

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Commissioners Wozmak suggests a partnership with municipalities for some projects would be in everyone's best interests to avoid duplication of efforts and expenditure of funds.

Coates spoke to possible processes that can be utilized to develop working partnerships with the communities to help establish a needs-based priority list and coordinate a sustainable program that makes the highest and best use of the funds available.

Coates was then recognized for the Weekly Operations Report.

Coates said that he followed up with the Dupont group to arrange a meeting to discuss cost-shifting by the state with representatives from the Education community and the NH Association of Municipalities.

Coates then said that the One Hundred Nights homeless shelter has asked if the bus used for winter housing can be parked at the Department of Corrections (DOC) in the rear lot. He also stated that other garaged locations are being considered. The Commissioners thought that the rear of the DOC building area would be acceptable and supported the idea.

Old Business: Trombly related a meeting of the NH Association of Counties (NHAC) that took place last week authorized the payment of \$15K from the Association account to the Dupont group for extra services that have been provided during the pandemic.

New Business: Trombly then presented the State of NH Department of Revenue Administration MS-46 form for the County Proposed Budget and Estimate of Revenue to be signed.

She then said that the Tax Anticipated Note (TAN) for the County yearly borrowing of operational funds would take place on May 12th through a negotiated bank sale format as was done last year.

Trombly also said that the Cash Vest program staff, finance, and the County Treasurer held a meeting to determine the progress of the Cash Vest analysis. More information will follow as it becomes available.

Consent Agenda: Minutes of 04/14/2021 and Manifests for the week. Commissioner Englund moved the consent agenda and was seconded by Commissioner Clark. The motion passed with unanimous consent upon roll call vote.

General Discussion: None

At 10:33 AM, Commissioner Englund moved to enter non-public session pursuant to RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof

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because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled and was seconded by Commissioner Clark. Upon roll call vote, the motion passed unanimously.

As a result of deliberations in a non-public session, no decisions were made, and no vote was taken.

At 10:35, AM the Commissioner vote unanimously to re-enter the public session.

10:36 AM Commissioner Englund moved to enter non-public session pursuant to RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general Community. Commissioner Clark seconded the motion, and upon roll call vote, the motion passed unanimously.

As a result of deliberations in a non-public session, no decisions were made, and no vote was taken.

At 10:59, AM the Commissioner vote unanimously to re-enter the public session.

At 11:00 AM, there being no further public business to conduct, Commissioner Englund moved to adjourn the meeting and was seconded by Commissioner Wozmak. Upon roll call vote, the motion passed unanimously.

Minutes recorded by:
Assistant County Administrator Bouchard

Reviewed and submitted by:
T. Clark, Clerk