



County of Cheshire Request for Proposals – Questions & Answers 2/1/2021
MONADNOCK CHILDREN'S FOOD ACCESS ALLIANCE

- 1. The Monadnock Region is indicated in the RFP as the study area for the analysis. Should we assume the study area to consist of the 34 towns served by the Greater Monadnock Public Health Network?**

ANSWER: For the purposes of this RFP, the Monadnock Region is defined as all 23 municipalities of Cheshire County and the 10 western most municipalities in Hillsborough County (Antrim, Bennington, Francestown, Greenfield, Greenville, Hancock, New Ipswich, Peterborough, Sharon, and Temple).

- 2. Will questions submitted in response to the RFP and the corresponding answers be made available to entities that submit a LOI?**

ANSWER: Yes, and responses will be posted on the County's website on 2/1/2021.

- 3. Has a funding award range been established to guide applicants with development of their price proposals? If so, what is that range?**

ANSWER: Funds are limited to \$11,000; however, subcontractors should submit proposals that accurately reflect the work they feel is necessary to meet the requirements.

- 4. The RFP stipulates acceptable fonts and font size for proposals. Is there a page limit?**

ANSWER: There is no page limit.

- 5. Will the contractor(s) be required to be incorporated as a legal entity or if there are any other related organizational requirements.**

ANSWER: No, the contractor does not need to be incorporated as a legal entity; however they will need to provide an EIN or SS# for tax purposes and will be required to meet the county's insurance requirement, "The Subcontractor shall at their own expense obtain and maintain general liability insurance in the sum of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate to cover such liability caused by, or arising out of their activities in connection with fulfilling the responsibilities under this Agreement. If the Subcontractor employs individuals, whether or not their employee(s) work is in fulfillment of the responsibilities under this Agreement, Subcontractor shall at their own expense obtain and maintain workers' compensation and employers' liability insurance in the sum of not less than \$1,000,000 each accident \$2,000,000 policy limit. Subcontractor agrees to submit to the County a certificate of insurance coverage or other proof of insurance at the time this Agreement is executed."

- 6. The RFP specifies that interviews should be conducted with 35 or more stakeholders. Would conducting focus groups that reach 35 stakeholders be an acceptable method for meeting this requirement?**

ANSWER: A specific format is not required. Please provide details in your proposal on the format the consultant will use to obtain stakeholders' perspective from 35 or more stakeholders.